

North Manchester Public Library Board of Trustees

October 19th, 2023 @ 6:30pm in the Blocher Room

Present: Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Eileen Sklar, Tim Brauch

Absent: Kathy Garber, Vicki Smith

Other:

- I. Call to Order - Eileen called the meeting to order at 6:18pm.
- II. Adoption of Agenda - Motion to approve by Heather, seconded by Kevin. All in favor.
- III. Public Comment Period - N/A
- IV. Perusal and Approval of Reports
 - A. Secretary Minutes - Motion to approve by Heather, seconded by Kevin. All in favor.
 - B. Presentation of Claims & Financial Reports - Motion to approve by Kevin, seconded by Mike. All in favor.
- V. Director's Report -
 - A. Friends of the Library
 1. The FOL Board met October 10th for their monthly meeting.
 2. The FOL's book sale is October 26, 27, 28. If you can help the FOL, please let them know.
 - B. Programs
 1. Sarah gave a presentation at the 2023 Difference Is You Conference at the Indiana State Library on September 15th. (Free) Science Kits for Your Library was attended by 42 library support staff. Sarah received lots of positive feedback on her presentation, and was able to attend a lot of helpful sessions.
 2. The Community Foundation of Wabash County invited NMPL to participate in their soon-to-launch crowdfunding campaign. NMPL has submitted a proposal for interactive play equipment for the first quarter of 2024.
 3. Manchester High School Juniors came to the library on October 12th for their annual PSAT day. They cleared much of the sandy soil that has washed onto the sidewalk on the staff entrance side of the library. They cleaned the Flat Playground markings. They winterized the gardening spots - harvesting the last of the vegetables, pulling the annuals, turning the soil, and even cleared the thistles springing up in the mulch around the raised beds.
 4. The Talking Fromage book launch party on October 12th featured young talent Finn St. Clair, the platform his family is creating to nurture young authors and illustrators, and NMPL's newly signed reciprocal agreement with the South Whitley Public Library. 50 people were in attendance!
 5. The second annual Night Market was a huge success. NMPL had 9 vendors for the event, with the youngest vendor being 8 years old. There were 506 patrons that joined us and the night was a definite HIT.
 6. The annual NMPL Halloween Party was a success. This year's theme was Super Heroes vs. Villains, and was sponsored by Riverbridge Electric. Alongside the spooky egg hunt, the kids also got to enjoy a scavenger hunt, origami crafts, sensory zone, decorating their own masks and capes, games, face painting, and spinning the Wheel of

Fate. Tacos Los Gordos was present for the event as well. 543 patrons attended the party!

7. Rachel Kruger with Kruger Krafts, led a Fall Felting Pumpkin Class on October 11th. Patrons got to choose if they wanted to do felt or yarn for their fall pumpkin and had an assortment of decorations to choose from, and they also got to add in a scent. There were 6 patrons in attendance. The next session is Winter Felting Snowman on December 6th.

C. Buildings & Grounds

1. We are working on repairing one of the Blocher Room outside doors.
2. We are waiting for more information from Shambaugh regarding emergency costs and 5 year test issues explanation.
3. Julie and Keith trimmed the trees along the southeast side of the parking lot along the sidewalk.

D. Personnel

1. Jessalyn McKee has been hired as a clerk.
2. Substitute custodian Jimmie Harris resigned his position.

E. Technology

1. Three new computers have been purchased and will be installed in the computer lab.

F. General Information

1. Jeanna and Cody are scheduled to attend the ILF Conference in Indianapolis in November.

VI. Old Business

1. N/A

VII. New Business

1. 2024 Holiday Closings & 2024 Board Meeting Dates - Motion to approve by Heather, seconded by Mike. All in favor.
2. Line Item Transfers Approval - Motion to approve by Heather, seconded by Tim. All in favor.
3. Jeanna Hann presented on A Year of Change... and the Stats We Can Measure. She shared a year of door counts, stats from our reciprocal program, and Apollo circulation and patron stats.
4. Landscaping/Mowing and Snow Removal Quotes for 2024 - Motion to approve the quote from Metzger Landscaping. Motion to accept by Kevin, seconded by Heather. All in favor.

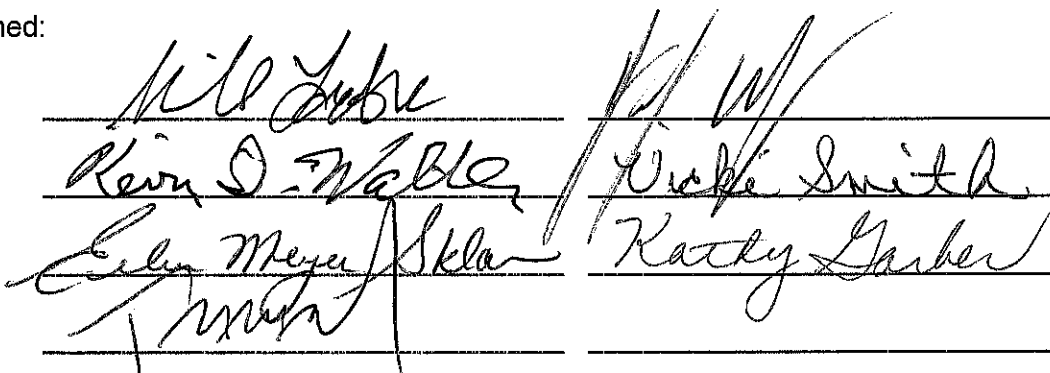
VIII. Questions & Comments from the Board - N/A

- IX. Adjournment - Motion to adjourn at 7:07pm by Heather, seconded by Mike. All in favor.

Next Board Meeting - November 16th, 2023 at 6:30pm in the Blocher Community Room

Approved by the Board on 11/16/2023

Signed:

The image shows five handwritten signatures on a set of horizontal lines. From top to bottom, the signatures are: 1. A signature that appears to be 'Bill Lubbe'. 2. A signature that appears to be 'Kevin D. Walter'. 3. A signature that appears to be 'Eileen Meyer Sklar'. 4. A signature that appears to be 'Vicki Smith'. 5. A signature that appears to be 'Kathy Garber'. The lines are arranged in two columns of three lines each, with the fifth line shared between the two columns.

Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 st Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council