

North Manchester Public Library Board of Trustees

April 21st @ 6:30pm in the Blocher Room

Present: Mike Leckrone, Eileen Sklar, Tim Brauch, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber

Absent: Vicki Smith

I. Call to Order - Eileen called the meeting to order at 6:28pm

II. Adoption of Agenda - Motion to approve by Mike, seconded by Kevin.

III. Perusal and Approval of Reports

A. Secretary Minutes - Motion to approve by Mike. Seconded by Kathy.

B. Presentation of Claims & Financial Reports - Motion to approve by Kevin. Seconded by Tim.

IV. Director's report

A. Friends of the Library

a. FOL had their Annual Meeting April 12th, followed by their monthly meeting.

b. Little Free Library is installed at the Market Street entrance.

c. The book sale took place April 14th-16th and was a big success.

B. Programs

a. The Maria's Kit of Comfort book launch party was a success! 82 people were in attendance enjoying a book reading, live music, and a variety of "comfort kit" activities. A wide range of ages were present, with many adults showing up to purchase signed copies (27 books sold) and many families and children coming to decorate emoji cookies, make bean bags, mold with playdough, play with finger puppets and more. The News Journal also came to take pictures. Kathy Fry-Miller and David Doudt did an excellent job planning the event and had several friends and family members on hand to assist with stations and clean up. The book can be borrowed from the Children's Department collection by anyone who would like to read it.

b. Another season of Crazy 8s Math Club has wrapped and Sarah had a wonderful email from the developers:

Hi Sarah,

I'm thrilled that you and your Crazy 8ers are loving Fraction Action! We are LOVING your Facebook posts! I include them in my monthly reports to the Bedtime Math team. You're becoming a celebrity in our office!

Joy

c. The Homeschool Resource Center was the top feature in the Wednesday Word, a weekly newsletter for Indiana libraries. NMPL has had a wonderful response to

this addition to the children's department. Families from a variety of school settings are using the materials.

- d. The Sensory to Go section has been incredibly popular with patrons. Checkouts continue to be steady and the kits were featured on the front page of the Wabash Plain Dealer. Following that story, the Wabash County Museum reached out to NMPL for information about the sensory kits.
- e. Watercolor Class: The first Watercolor class ended on an extremely positive note! Some of the patrons were sad that the class ended so Molly is thinking of starting up another round in the upcoming months.
- f. Home Decor Wednesday: Once a month on a Wednesday evening, Molly has come up with a DIY home decor piece. All of the decor kits have been flying off the shelves.
- g. NMPL is getting closer to the MARVEL-ous summer reading program! Sarah and Molly have been working tirelessly on getting prepping done, and they know it will be a big success.

C. Buildings & Grounds

- a. Window replacement for the conference room and children's workroom windows is being scheduled.
- b. Repairs for ripples in carpet and replacement of missing stair edging are scheduled.
- c. Shambaugh repaired the sprinkler system leaks by replacing the affected pipes.

D. Personnel

- a. N/A

E. Technology

- a. N/A

F. General Information

- a. The Pollinator group will working on updating the plants around the Gazebo as part of their 2022 projects
- b. Inventory is completed! Jeanna reported that this year was the smoothest it's ever gone, and only 700 items were missing or unaccounted for in the whole Inventory.

V. Old Business

1. Vacation Policy Review - Motion to approve by Heather. Seconded by Kathy.

VI. New Business

1. Cody Goble, Circulation Librarian presented to the board, outlining his role and responsibilities at the library.
2. Diane presented an update on the digital sign project. There are three companies who have provided us with quotes: Baldus, Graycraft, Vanadco. Diane's presentation

included costs, specs, software, etc. Diane proposes a committee be formed with representatives from the Friends Board and the Library Board. Diane asked Mike and Kathy to serve with Kevin, and two other Friends board members on the committee. Diane says she feels each company will be great to work with on this project. Mike and Kathy accepted the committee appointment. Motion to approve the participation in the committee by Tim, seconded by Heather.


VII. Questions & Comments

VIII. Adjournment - Motion to adjourn by Heather at 8:08pm. Kevin seconded the motion.

Next Board Meeting - May 19th at 5:30pm for the Board Walkthrough; 6:30pm in the Blocher Community Room for the Board Meeting

Approved by the Board on 5/19/22

Signed:



 The image shows four handwritten signatures on lines. The first signature is 'Diane' (partially obscured), the second is 'Mike', the third is 'Eileen Sklar', and the fourth is 'Tim'. To the right, there is a signature for 'Kathy Garber' on a line.

Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/23	2nd Term	School Board
Kathy Garber	6/30/24	2nd Term	Town Council
Eileen Sklar-President	6/30/24	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/25	4th Term	School Board
Tim Brauch	8/25/24	1 st Term	County Council
Vicki Smith-Vice President	6/30/22	4th (3rd Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/24	2nd Term	Town Council