North Manchester Public Library Board of Trustees

Thursday, June 14, 2018 at 6:30 pm, Conference Room

Present: Eileen Meyer Sklar, Kathy Garber, Mike Leckrone, Lisa Ulrey, Kevin Walter, Amy Acree
Absent: Heather Winger, Vicki Smith

I. Call to Order - Lisa called meeting to order at 6:30 pm.
II Adoption of Agenda - moved by Kevin and Kathy seconded. Motion carried

III. Perusal and Approval of Reports
    A. Secretary Minutes - Mike moved and Kevin seconded the May meeting with one correction. Motion carried.

    B. Presentation of Claims & Financial Reports -
        1. Vouchers & Financial Reports - Kathy moved and Kevin seconded the reports, motion carried

    C. Director’s report
        1. Friends of Library -
           a. FoL board meeting June 12th.

        2. Programs
           a. Summer reading program is off to a banner start - 336 kids, 78 teens, & 66 adults signed up over the first week.
           b. Programming additions for the summer include Kids Yoga, A NMPL Art Night, Fantastic Fun Run.
           c. First STEM challenge program had participants building a structure out of cups and enjoying Snap Circuits.
           d. Cancer Services of NE Indiana will provide a workshop “Eat This, not That.” on July 25th.

        3. Buildings and Grounds
           a. Amy met with an agent of the Department of Agriculture for rural public entities about the loan process for funding for the roof. The last review of the roof gaven about 5 years of use for the shingles, that was 2 years ago.
           b. Havel came to handle a leak in the maintenance rom from one of the heating valves. It is being replaced this summer while heat isn’t needed in the building.
           c. Heidi proposes to create a new mural on the wall going into Makerspace. The board decided she should move forward with the painting.

        4. Personnel
           a. No personnel changes again.

        5. Technology
           a. LSTA grant for the new microfilm machine was received. Once the state contract is sent and signed we will purchase the new machine.
           b. The 3D printer was on backorder, but we have an installation date set.

a. Indiana Room inventory is in process. Many titles have been weeded because they don't fit the collection design for this room and poor physical condition. Reorganization of the space and book labeling will continue through the summer.
b. Stephanie & Amy will attend a webinar on “Guns in Libraries on June 29th. This will help define a safety policy & procedure.
c. Dave Rogers has brought up concerns about the Davonne Rogers Lectureship funding. He would like a committee formed on what the fund can be used for and hopes of generating more funding for it.

IV. Old Business
A. Fun Run - over 100 registrants at this point, but still need volunteers for stations on the route and registration table.
B. Roofing Update - Amy is reviewing options for funding through IN Department of Agriculture Loan program. This involves finding out the options for loans through local banks and presenting those to the State for review. The state decides if a better rate can be provided. A bond proposal is not seen positive at this point because of the current bond proposal from the school district.
C. June Board Appointments - Amy is contacting the School Board and County Council for renewal of appointments for Lisa and Vicki.

V. New Business
A. August meeting date - Due to Fun Fest it was decided to move the August meeting from the 9th to the 16th.

VII. Questions & Comments

VIII. Adjournment at 6:53 pm - Motion by Kevin and second by Kathy motion carried.

Next Board Meeting - July 12, 2018 6:30 pm

Approved by Board on 07/12/2018

Signed: ________________________________  ___________________________

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