North Manchester Public Library Board of Trustees

Thursday, April 11, 2019 at 6:30pm, Conference Room

Present: Eileen Meyer Sklar, Kathy Garber, Heather Winger, Lisa Ulrey, Amy Acree, Kevin Walter, Mike Leckrone
Absent: Vicki Smith

I. Call to Order - Lisa called meeting to order at 6:32pm.
II Adoption of Agenda - With correction on the May meeting date, Eileen moved and Heather seconded the revised agenda. Motion carried

III. Perusal and Approval of Reports
   a. Secretary Minutes - corrected date on endowment report, Kevin moved and Kathy seconded the minutes from the March meeting. Motion carried.
   b. Presentation of Claims & Financial Reports - Kevin moved and Heather seconded the Vouchers and Financial Reports

IV. Director’s report
   A. Friends of the Library - Monthly meeting and Annual Friends meeting on April 9th. Spring Book sale set for April 16-18, 2019
   B. Programs
      a. Summer reading programs moving forward with donations from the community and area businesses. Visits to the schools will happen in May to encourage kids to participate again this year. Summer reading begins May 28th.
      b. Family Fort Night, March 27th, brought a variety of families who had fun building, blast reading, singing and snacking.
      c. Great turnout for all the spring break programs with some families coming multiple times a day.
      d. Beach Party Bingo is Friday night and we expect good attendance. Bingo is always a popular program.
      e. NMPL 2nd Kids Art Show will happen May 30th. We are hoping for another great show.
      f. Peabody retirement community visit on March 26th to help teach residents to use the library website with the catalog and other information for Homebound services.

D. Buildings and Grounds
   a. Havel on site maintenance and suggested beginning replacement of some piping in the attic. This will be looked into for the fall.
   b. Ruppel Electric is looking for an LED option for the outdoor lighting.

E. Personnel
   a. Search for new part time clerk, as others have need to reduce available hours.

F. Technology
   a. With help from FOL, Heidi is updating some of Makerspace items.
G. General Issues.
a. The CGI video is up and running on our website and the town website also.
b. FOL received a letter about concerns for some selections in the children's collection. Shirley Glade and Amy will respond to the concerns.
c. This week NMPL celebrated National Library Week
   i. NMPL by the numbers
   ii. National Public Library Workers Day
   iii. Book Wagon Day
   iv. How can you help NMPL? (Kroger rewards & Amazon smile)
v. Volunteer Recognition Day

V. Old Business
   a. Board building walk thru set for 5:30 pm on May 16th before the monthly meeting.

VI. New Business
   a. No business

VII. Questions & Comments

VIII. Adjournment at 6:55pm - Motion by Kathy second by HEather motion carried

Next Board Meeting - May 16, 2019

Approved by Board on 5-16-2019

Signed: [Signatures]