

**North Manchester Public Library Board of Trustees**  
*September 21st, 2023 @ 6:30pm in the Blocher Room*

**Present:** Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber, Vicki Smith, Eileen Sklar, Tim Brauch; Kayla Fletcher; Sarah Morbitzer

**Absent:**

**Other:**

- I. Call to Order - Meeting called to order at 6:21pm
- II. Adoption of Agenda - Motion to approve by Kevin; seconded by Heather. All in favor.
- III. Public Comment Period - N/A
  
- IV. Perusal and Approval of Reports
  - A. Secretary Minutes - Motion to approve by Tim; seconded by Kevin. All in favor.
  - B. Presentation of Claims & Financial Reports - Motion to approve by Vicki; seconded by Kathy. All in favor.
  
- V. Director's Report -
  - A. Friends of the Library
    1. The FOL Board met September 12th for their monthly meeting.
    2. The fall book sale is planned for October 26th-28th. If you can volunteer to help with the book sale, it would be greatly appreciated.
  
  - B. Programs
    1. This month marked Sarah's last meeting as a Firefly Early Literacy Award committee member.
    2. Ami Brainerd of Troyer Memorial Library in Lafontaine came for a tour of the NMPL facilities. She has been following NMPL since Covid when she was a librarian at Marion Public Library. She recently became the librarian at the privately funded Troyer Memorial Library and has been visiting libraries in the area to share ideas and build connections. She told Sarah that librarians all around talk about NMPL when they meet up ("Have you seen what North Manchester is doing now!?"). She spoke repeatedly about the quality of NMPL's social media and online presence and how beautiful NMPL's photos are. She also complimented NMPL multiple times on programming and said "it is ALWAYS on point! You guys do so much!"
    3. Diane and Sarah went to a roundtable as part of the efforts of Manchester University and the Community Foundation of Wabash County to win a \$25 million grant from the Lilly Endowment for its College and Community Collaboration Initiative. Sarah was able to connect with Mackenzie Coulter-Kern who is finishing up a needs assessment of North Manchester's Spanish speaking community. NMPL hopes to reach out to her in the future for potential inroads to recruit Spanish speaking staff for the library as part of the long range plan.
    4. The One State/One Story resource guide for Freedom Over Me that Suzanne Walker of the Indiana State Library and Sarah worked on this year has officially been released One State / One Story - Indiana Humanities. Indiana Humanities is providing \$750 grants, books and promotional materials for host organizations to design and implement programs in 2024. The deadline for applying is November 10, 2023. Sarah plans to apply for this grant.

5. The Summer Splash party ended on a sweet note! 68 patrons went to the Strauss Peabody Aquatic Center and had a great time enjoying the pool, slides and the splash pad outside.
6. Molly held a program towards the end of August teaching patrons how to make aromatherapy stress balls. Molly had a great response from patrons young and old.
7. Babytime made its first debut on 9/7! NMPL had 22 total in attendance (counting the parents/guardians) and they all played with sensory toys and read a board book about belly buttons. Babytime will be on Thursday mornings at 10 AM.
8. Paint by Sticker has made a comeback to the program lineup. For the month of September, every Tuesday patrons can go to the conference room at 3:45 to relax, listen to music and create a masterpiece.

C. Buildings & Grounds

1. Dry sprinkler system testing and updates were completed, however, issues arose from the updates to the system which Shambaugh is now addressing.

D. Personnel

1. N/A

E. Technology

1. The new copier has been installed.

F. General Information

1. Diane met with director Vicki Builta, August 22th at the South Whitley Community Public Library to discuss the possibility of a local reciprocal agreement. Vicki was receptive to the idea and is taking it to the library board for discussion.
2. The South Whitley Community Public Library is entering with NMPL into a Local Agreement Covenant. This will support the students and families in both communities.

VI. Old Business

1. N/A

VII. New Business

1. Correcting Transfer for Special Revenue Presentation by Kayla - This will correctly reflect funds received for designated purposes and allow for complete transparency on fund usage going forward. Motion to approve by Tim; Eileen seconded. All in favor.
2. Beyond Books: Serving the Whole Patron presentation by Sarah Morbitzer. Sarah shared on 8 impact areas that NMPL is focusing on with their programming and collections: Sensory Needs, Accessibility, Curiosity in Learning, Life Skills, Physically Activity, Food Security, Necessity/Quality of Life, Experiences
3. Diane announced that she will be retiring from her position as library director by the end of December.

VIII. Questions & Comments from the Board - N/A

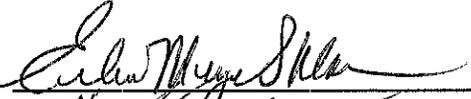
- IX. Adjournment - Motion to adjourn at 7:25pm by Tim; seconded by Heather. All in favor.

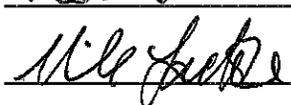
Next Board Meeting - Thursday, October 19th at 6:00pm for the Budget Adoption and at 6:30pm for the regular meeting in the Blocher Community Room

Approved by the Board on 10/19/2023

Signed:

  
Kevin D. Walter

  
Eileen Sklar

  
Mike Leckrone

  
Tim Brauch

**Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.**

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 <sup>st</sup> Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council