

North Manchester Public Library Board of Trustees

September 15th, 2022 @ 6:30pm in the Blocher Room

Present: Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber, Vicki Smith, Eileen Sklar, Tim Brauch

Absent:

Other:

I. Call to Order - Eileen called the meeting to order at 6:13pm.

II. Adoption of Agenda - Diane would like to add the Boiler and Disc Cleaner to New Business. Motion to approve by Heather, seconded by Kevin. All in favor.

III. Perusal and Approval of Reports

A. Secretary Minutes - Kathy motioned to approve, seconded by Kevin. All in favor.

B. Presentation of Claims & Financial Reports - Tim motioned to approve; Kevin seconded. All in favor.

IV. Director's report -

A. Friends of the Library

a. FOL met Tuesday September 13 for their monthly meeting.

B. Programs

a. Sarah's official time as a member of the Indiana Early Literacy Firefly Committee is up but she has been asked to serve as the secretary for the upcoming year.

b. Sarah did a Storytime for BABE of Wabash County in late August. She will be returning in late October for another outreach Storytime.

c. The Sensory To Go section has received another expansion with a number of books related to neurodiversity, Autism, Sensory Processing Disorders, trauma, and anxiety. Some are geared towards parents and some are for children. The library has added Brain Flakes, Squigz and another Picasso Tiles set to the Frustration Free Builds segment of the Sensory shelf as well. They have received some feedback from Daniel's Place who reported that their clients absolutely love the library interactive and texture boxes.

d. The Homeschool Resource Center has received another expansion as well. The library has added or will be adding a National Geographic Rock Tumbler, a hand crank Van De Graaff Generator (which will debut at the Halloween party), a preschool math game, and a preschool alphabet game.

e. Molly and Sara attended the Youth Services Conference in Plainfield in late August.

f. Molly reported that the The Informed Artist program went well. A lot of patrons are liking classes that pertain to art (like drawing and painting), but Molly feels the programs will get more of a response if it was done virtually, and she may try that in the future.

- g. NMPL was invited to help out with 2nd Friday for September. The theme was 'Game Night' and they brought out ladder golf, bowling, our giant connect 4, kan jam, velcro catch and throw, badminton set, and tic tac toe. Around 80 kids showed up.

C. Buildings & Grounds

- a. Metzger did an extra spray for weeds this month. They also patched a small hole in the library yard.
- b. The library parking lot has been sealed by Ranger.

D. Personnel

- a. N/A

E. Technology

- a. The library managers and Diane are exploring the possibility of transitioning from Destiny ILS system to Evergreen Indiana in 2023. They will meet the Evergreen coordinator September 22nd by Zoom. Robin will also join.
- b.

F. General Information

- a. Update on plaque for Shirley Glade.
- b. Diane attended the Town Council meeting September 7th and gave an update on the library.
- c. Diane and Becky attended a Zoom webinar by the Indiana Archives and Records Administration regarding Best Practices for Preserving Board Minutes - a project Becky will be starting.
- d. Diane completed the final ARPA grant reports to close the grant process.

V. Old Business -

- 1. Havel HVAC Software upgrade was planned. However, Diane shared that the boiler died this week, and she is working with Havel to figure out a solution. A new boiler will need to be purchased. Havel recommends either getting two or three smaller units instead of just one. Diane shared quotes for both the two smaller units and the three smaller units. Havel feels the three boilers would be more efficient, are in stock in Fort Wayne, and would give the library more security. The upgrade will be paid for out of gift funds. Motion to use the funds from the Little and Garber Fund and to go with the Option #2 from the quote by Kathy. Mike seconded. All in favor.

VI. New Business

- 1. Disc Cleaner - The library disc cleaner has died. Becky has found a new one from ELMA and Diane would like approval to purchase. It will be paid for out of gift funds. Motion to use gift funds and to purchase a new disc cleaner by Heather, seconded by Tim. All in favor.
- 2. 2023 Closings - Motion to approve by Kathy; seconded by Mike. All in favor.

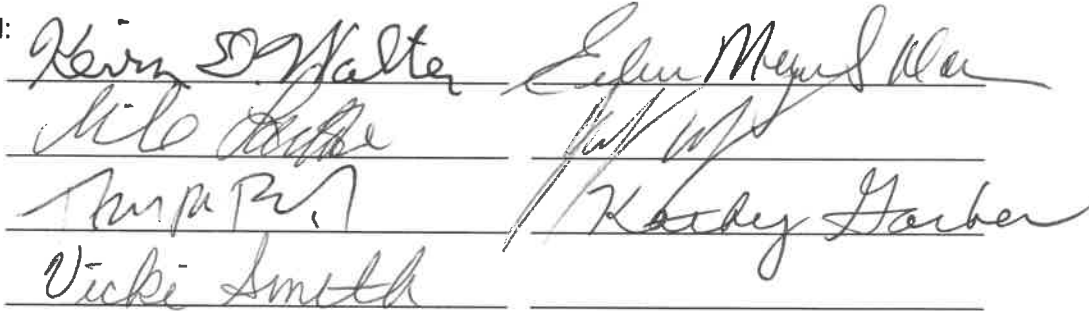
VII. Questions & Comments

VIII. Adjournment - Motion to adjourn by Vicki; seconded by Heather. All in favor. Meeting adjourned at 6:49pm.

Next Board Meeting - October 20th at 6:00pm in the Blocher Community Room for the Budget Meeting; 6:30pm for the regular board meeting

Approved by the Board on 10/20/22

Signed:

The image shows eight handwritten signatures on a grid of four rows and two columns. The signatures are: Row 1: Kevin D. Walter, Eileen Sklar; Row 2: Mike Leckrone, Tim Brauch; Row 3: Anna Paul, Kathy Garber; Row 4: Vicki Smith, [blank].

Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 st Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council