

## North Manchester Public Library Board of Trustees

May 18th, 2023 @ 6:30pm in the Blocher Room

**Present:** Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber, Vicki Smith, Eileen Sklar, Tim Brauch, Becky Warmuth

**Absent:**

**Other:**

- I. Call to Order - Eileen called the meeting to order at 6:29pm
- II. Adoption of Agenda - Motion to approve by Vicki; seconded by Tim. All in favor.
- III. Public Comment Period - N/A
  
- IV. Perusal and Approval of Reports
  - A. Secretary Minutes - Motion to approve by Kevin; seconded by Mike. All in favor.
  - B. Presentation of Claims & Financial Reports - Tim motioned to approve with edits; seconded by Kathy. All in favor.
  
- V. Director's Report -
  - A. Friends of the Library
    1. The FOL Board met on Tuesday, May 9th for their monthly meeting.
    2. The FOL raised \$1950 at their Spring Book Sale.
  
  - B. Programs
    1. Sarah presented "Beyond Books: Serving the Whole Patron" to librarians from around the state for the May 10th Wednesday Word. She shared about the impact areas NMPL addresses: Sensory Needs, Accessibility, Curiosity in Learning, Life Skills, Physical Activity, Food Security, Necessities/Quality of Life, Experiences.
    2. This month has been busy with visits to the Manchester Elementary School Headstart, preschool, 1st, 2nd, and 3rd graders to promote summer reading. Then Kindergarteners are coming on their annual field trip to visit.
    3. Heidi Ramer, the author of "Her Words, My Voice," came and spoke to patrons about her book and some of the trauma her mother suffered. There were 40 patrons who came to the event - these are some of the biggest attendance numbers NMPL has had at an adult program on a Saturday afternoon.
    4. Diamond Painting was a success! A couple of patrons had mentioned that they've always wanted to try diamond painting, but never got the motivation to start. Molly is happy to be creating programs that encourage patrons to step outside their comfort zone, to try something new, and to help them tap into their artistic side.

5. Storytime has seen some record breaking numbers over the past few months. The lowest attendance was back in early March (16 being the number), but this program has been hovering between 25-40 patrons and that is phenomenal during the school year.
6. The Cookies and Canvas program is being modified a bit. There is a painter (Jesse Robertson- Keep It Colorful) who has online step by step tutorials on acrylic paintings (videos lasting around 1.5 hours). Starting in June, Molly will be doing a 'dry run' for a few months from her free tutorial library to see how patrons like it. Molly's hope is that she and the patrons will learn more techniques and by the end, create a painting they are actually proud of and genuinely like.
7. The past few adult programs have focused a bit more on upcycling.

C. Buildings & Grounds

1. N/A

D. Personnel

1. N/A

E. Technology

1. The ILS transition to Apollo went well and is complete.
2. Purchased a new HP Workstation Z2 G9 with increased storage, graphics, and speed to more effectively and efficiently support Jeanna's online, social media, and photography job duties. Cost: \$1881.00

F. General Information

1. The Pollinator Educator Group met May 3rd by Zoom. They are planning to improve the area around the digital sign with the additional shade loving plants. Some plants from the garden were donated to the Plant Swap program.
2. The Community Pantry experienced some vandalism incidents in late April that have been addressed.

VI. Old Business

1. SB380 and library policy updates - the Request for Reconsideration process has been updated to include an appeal process and information on how a patron will be notified of the response. Motion to approve by Heather; seconded by Kevin. All in favor.
2. Discussion on a Resolution to Pay Bills with Prior Approval

VII. New Business

1. Becky Warmuth presented to the board on her job responsibilities and day-to-day schedule. The board again requested Becky to write and complete a binder to cover her job responsibilities, procedures, and processes.

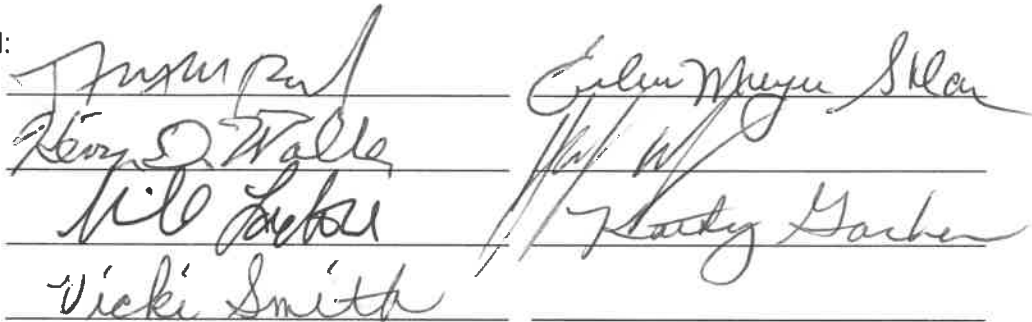
VIII. Questions & Comments from the Board - N/A

IX. Adjournment - Motion to adjourn at 7:59pm by Tim. Seconded by Kathy.

Next Board Meeting - Thursday, June 15th at 12:00pm in the Blocher Community Room

Approved by the Board on 6/15/2023

Signed:



The image shows seven handwritten signatures on a document. The signatures are arranged in two columns. The left column contains four signatures: Tim Brauch, Kevin O'Waller, Wil Leckrone, and Vicki Smith. The right column contains three signatures: Eileen Sklar, Kathy Garber, and another signature that is partially obscured by a diagonal line. Each signature is written over a horizontal line.

**Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.**

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 <sup>st</sup> Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council