

## North Manchester Public Library Board of Trustees

July 20th, 2023 @ 6:30pm in the Blocher Room

**Present:** Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber, Vicki Smith, Eileen Sklar

**Absent:** Tim Brauch

**Other:** Patty Grant from Community Foundation of Wabash County

- I. Call to Order - Eileen called the meeting to order at 6:37.
- II. Adoption of Agenda - Motion to approve by Vicki; seconded by Kevin. All in favor.
- III. Public Comment Period - N/A
  
- IV. Perusal and Approval of Reports
  - A. Secretary Minutes - Motion to approve the June 15th minutes by Vicki; seconded by Mike. All in favor. Motion to approve the Executive Session minutes. Motion to approve by Vicki; seconded by Kathy. All in favor.
  - B. Presentation of Claims & Financial Reports - Motion to approve by Kevin; seconded by Kathy. All in favor.
  
- V. Director's Report -
  - A. Friends of the Library
    1. The FOL Board met July 11th for their monthly meeting.
  - B. Programs
    1. Sarah entered a drawing and won a copy of the book The Brilliant Calculator for the library.
    2. The Little Bookshop on Market Street raised \$560.37 for the Friends of the Library! 80 NMPL bucks were redeemed by Summer Reading participants. There were rides from Juliette the Unicorn and caricatures by Randy Martin, as well as food from Tacos Los Gordos and live music from library patron Randy Ragan.
    3. Sam McFadden of the Community Foundation of Wabash County came to the second Summer Art Series to officially present the big check for the Good Deeds grant that NMPL received. Sarah plans to apply for the grant again next year.
    4. The first batch of science kits from the Science Kits for Public Libraries grant have arrived. Sarah and a volunteer are in the process of reboxing the kits for circulation.
    5. The Gazebo plants, Shade Garden, Pollinator Garden, and Dirty Diggers' raised beds and pots will get a little extra help this summer. Manchester University Peace & Environmental Studies students under the direction of Dr. Katharine Brown will assist Sarah by watering these areas on a weekly basis.
    6. The numbers for the Teen/Adult Summer Reading are blowing past years numbers out of the water. Molly has been hearing amazing feedback from the patrons - one lady mentioned that she normally just reads and does not collect the section prizes because she has no use for them, but this year she actually claimed the prizes since it was items she could use and needed.
    7. Sarah and Molly decided to cut back on their "normal" day to day programs during Summer Reading since they are already doing so many bigger events/programs. This gave Molly the opportunity to clean/purge/organize her office, the storage closet off the playroom, and the Makerspace. Molly was assisted by NMPL volunteer Bronwyn, and

NMPL clerk Josh. Molly will take time every summer to clean and organize those spaces to keep them up to date. Molly feels the project has helped her learn and know what all items the library has and has given her some program ideas for the fall.

8. The Makerspace now has clear and designated stations. There is the 'Relax and Chill' station that has all cushion seating around a coffee table that houses some deck of cards and a white board. There are also the shelves that have all different kinds of board games to play. The Makerspace now has a scrapbooking station with a designated scrapbooking table and scrapbooking supplies. Molly organized the shelves to hold interactables like Legos, playdough, blade runners, sewing items, and more. There are also art shelves that hold Perler beads, crayons, makers, colored pencils, and coloring books. The Makerspace now has a Gaming Corner, with video games, comfy chairs, air hockey, table tennis, foosballs, and a giant connect 4. Molly added a Magic the Gathering Station with cards and a designated table for playing. There are also designated paint tables and a cart of supplies.

C. Buildings & Grounds

1. There has been some cable work done for the ENA fiber upgrade.
2. Kyle Rowe investigated the hole in the side yard of the library.

D. Personnel

1. Becky Warmuth's last day of employment at the library was June 15, 2023.
2. Bethany Pegg has been hired as a clerk as of June 28, 2023.
3. Clerk Andrea Heeter's last day of employment was Friday June 30, 2023.
4. Kayla Fletcher has been hired as the library's bookkeeper starting July 24, 2023.

E. Technology

1. N/A

F. General Information

1. Diane was invited to judge the adult flower planters at the Wabash 4-H Fair on Tuesday, July 18th.
2. Diane has begun work on the 2024 library budget. The MLGQ is 4%.

VI. Old Business

1. N/A

VII. New Business

1. Presentation by Patty Grant from the Community Foundation of Wabash County on the library's nine endowment funds.
2. 2024-2025 Erate Resolution - Motion to accept the Erate Resolution by Kevin; seconded by Vicki. All in favor.

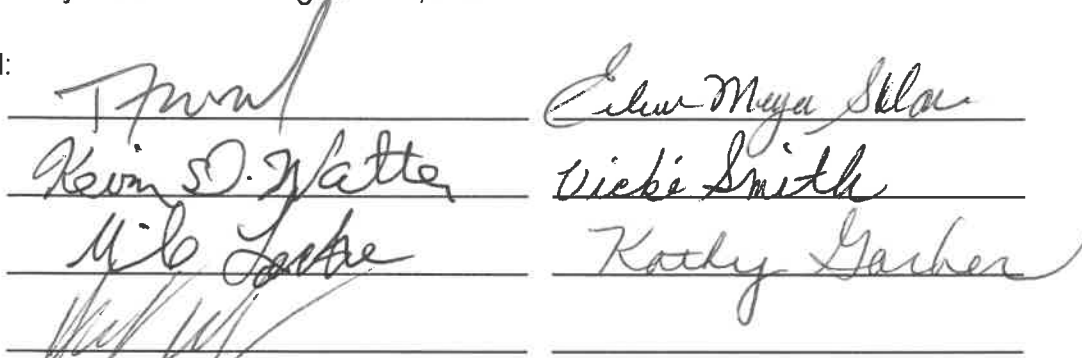
VIII. Questions & Comments from the Board - N/A

- IX. Adjournment - Motion to adjourn by Heather at 7:21 pm; seconded by Vicki. All in favor.

Next Board Meeting - August 17th, 2023 at 6:30pm in the Blocher Community Room

Approved by the Board on August 17th, 2023.

Signed:

  
The image shows seven handwritten signatures on a grid of horizontal lines. The signatures are arranged in two columns. The first column contains four signatures, and the second column contains three. The signatures are: Top row: [Signature] and Eileen Sklar; Second row: Kevin D. Walter and Vicki Smith; Third row: Mike Leckrone and Kathy Garber; Fourth row: [Signature] and [Signature].

**Mission Statement:** The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 <sup>st</sup> Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council