

## North Manchester Public Library Board of Trustees

January 20th @ 6:30pm in the Blocher Room

**Present:** Mike Leckrone, Vicki Smith, Eileen Sklar, Tim Brauch, Diane Randall, Becky Warmuth, Heather Winger

**Absent:** Jeanna Hann, Kevin Walter, Kathy Garber

I. Call to Order - Eileen called the meeting to order at 6:27p.m.

II. Adoption of Agenda - Vicki motioned to approve, Tim seconded.

III. Perusal and Approval of Reports

A. Secretary Minutes - With addition of Heather Winger under Present, Mike motioned to approve, Tim seconded.

B. Presentation of Claims & Financial Reports - Remaining percentages fine with transfer of line items. Vicki motioned to approve, Heather seconded.

IV. Director's report

A. Friends of the Library

a. FOL Board met Tuesday January 11th for their monthly meeting.

b. Hot off the Press has implemented some price increases for sweatshirts and hoodies

B. Programs -

a. The Children's Department received their order from the Pilcrow Book Foundation and it had a few surprises in it! They received the original 37 book order with a retail value of \$600.51. \$200 came from the Tammy Seifert Memorial Fund and Pilcrow donated the remainder. But the children's department also received more books from Pilcrow's donor-sponsored programs. Shout Mouse Press provided two books written by teens from marginalized backgrounds. Mr. & Mrs. Hal Berenson and Laura Ackerman of Colorado provided an additional \$401.51 worth of math and science books (22 titles in all). Drs. Bill Strawbridge and Meg Wallhagen of California provided \$209.83 worth of health and wellness books (13 titles in all). \$200.00 from Tammy's memorial fund turned into \$1,257.78 worth of brand new books (75 titles total) for the children's department collection.

b. Sarah has also been entering publisher giveaways for a chance to receive new books. She's won several books so far for the library collection.

c. The PLAY Table continues to garner attention. While After-Mouse has installed tables at numerous libraries, thanks to NMPL's marketing.

d. With funds from the Anne Garber Memorial, NMPL is installing a ball pit in the playroom this month! By using existing resources (Kopeks pool and foam blocks) they were able to purchase remaining supplies (balls and a wrap around play space gates) and complete the project for less than \$250.00. The ball pit will be

open to children of all abilities ages 10 and under. It will be sanitized each night at closing with Concept 256.

- e. NMPL continues to work to create designated spaces for the neurodiverse community.

#### C. Buildings & Grounds

- a. Havel repaired the ceiling pipe leak in the adult stacks.
- b. Havel repairman tightened a bolt to repair a small leak in the backflow preventer valve.

#### D. Personnel

- a. Substitute Custodian, Emily Redman, began January 9th.
- b. Paula Dee has submitted her resignation. Her last day was January 12th.
- c. Joshua Steely and Lucy Redman have been hired as part time clerks.

#### E. Technology

- a. There have been some changes with the Overdrive Consortium. These should benefit NMPL and other small libraries. NMPL will join the new statewide consortium.
- b. Five new computers were purchased and installed in the public computer lab. These computers are to replace aging computers per the library's technology replacement schedule.

#### F. General Information

- a. Schedule for Managers' and Programming Coordinator's Board Presentations: April-Cody, June-Jeanna, August-Sarah, Molly-December
- b. 2020 State Library Annual Report is available for the Board to review.
- c. Diane is working on the 2021 Annual Report for the State Library. Becky is working on the 100R, and the Annual Financial Report.
- d. Diane attended the monthly ILF Director's update via Zoom January 17th.

#### V. Old Business

- 1. N/A

#### VI. New Business

- 1. Resolution to Establish a Walk Away Threshold - Heather motioned to approve as is. Mike seconded.
- 2. Resolution Establishing a Capital Asset Policy - Vicki motioned to approve as is. Tim seconded.
- 3. PLAC Quarterly Report - Signed by Mike Leckrone
- 4. Review of Long Range Plan Accomplishments in 2021

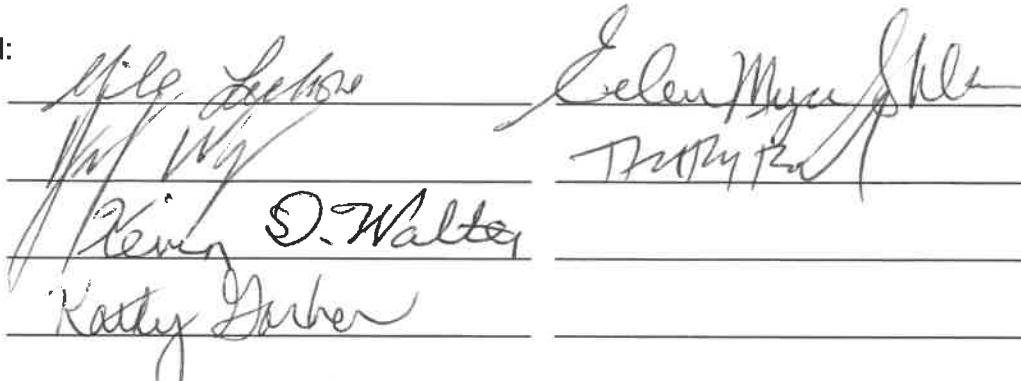
VII. Questions & Comments

VIII. Adjournment - Motion to adjourn by Heather, seconded by Vicki. Meeting adjourned at 7:27pm.

Next Board Meeting - February 17th at 6:30pm in the Blocher Community Room

Approved by the Board on 2/17/22

Signed:

The image shows seven handwritten signatures on a set of seven horizontal lines. From top to bottom, the signatures are: 1. Heather Winger, 2. Vicki Smith, 3. Eileen Sklar, 4. Kevin D. Walter, 5. Kathy Garber, 6. Tim Brauch, and 7. Michael Leckrone.

**Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.**

Library Board Terms:

Heather Winger-Secretary	12/31/23	2nd Term	School Board
Kathy Garber	6/30/24	2nd Term	Town Council
Eileen Sklar-President	6/30/24	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/25	4th Term	School Board
Tim Brauch	8/25/24	1 <sup>st</sup> Term	County Council
Vicki Smith-Vice President	6/30/22	4th (3rd Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/24	2nd Term	Town Council