

North Manchester Public Library Board of Trustees

January 23rd, 2023 @ 6:30pm in the Blocher Room

Present: Mike Leckrone, Diane Randall, Heather Winger, Jeanna Hann, Kathy Garber, Vicki Smith, Eileen Sklar, Tim Brauch

Absent: Kevin Walter

Other:

- I. Call to Order - Eileen called the meeting to order at 6:28pm
- II. Adoption of Agenda - Heather motioned to approve, Kathy seconded. All in favor.
- III. Public Comment Period - N/A
- IV. Perusal and Approval of Reports
 - A. Secretary Minutes - Correction of adding Kevin to motion to approve under Adoption of Agenda. Motion to approve by Heather, seconded by Tim. All in favor.
 - B. Presentation of Claims & Financial Reports - Motion to approve by Kathy. Seconded by Tim. All in favor.
- V. Director's Report -
 - A. Friends of the Library
 1. The FOL Board met Tuesday, January 10th for their monthly meeting.
 2. The FOL book baskets silent auction will take place in February.
 - B. Programs
 1. Steve Hammer and Sarah submitted the Friends of the Library grant proposal for a Mobile Sensory Station and Sensory Inclusive Training with Kulture City to the Innovating Worthy Projects Foundation. IWPF is one of the few special needs focused funders that donates to organizations rather than individuals. This funding would be invaluable to our community as it would equip staff to positively work with neurodiverse individuals in the event of a conflict, design programs to include those with sensory issues, and set up a calming zone with the Mobile Sensory Station. Notice of approvals will be sent out between April and June.
 2. Sarah submitted a grant proposal for a summer art series at the library to the Community Foundation of Wabash County. NMPL was encouraged to apply by the North Manchester Fine Arts Club, which has an endowment through the Foundation to provide grants for art related programming.
 3. Wally the Penguin (from Penguin Point) will be coming to the library for an end-of-winter-reading celebration with stories and crafts on February 14th. NMPL has had several good conversations with Austin Samons, Penguin Point's Marketing Executive, and he is eager to partner with the library for special events and giveaways.

4. Sarah has been approved to coach another season of Crazy 8s Math at the library.
5. NMPL showed The Polar Express movie when kids went on winter break. This is a popular program where the patrons get to interact with the movie.
6. NMPL's Noon New Year's Eve party was brought back in-person this year after two years of not being able to host it due to COVID. 74 patrons received a kit filled with a coloring page, a flashing item of some kind (ring, glasses, etc.) and some candy. Everyone played Freeze Dance where the winners all received prizes, played with glow in the dark balloons, took pictures in front of the glow in the dark splatter backdrop, and read a story with Sarah.
7. The Great Toy Swap was a great success. NMPL had about 30 patrons show up and enjoyed swapping toys with other patrons.
8. Hooked On Books Winter Reading Program is just about a month in and NMPL reports the numbers are outstanding. As of 1/11/2023, there are 302 registered patrons with 298,839 minutes read. For a comparison, last year's winter reading only had 143 readers with 155,019 minutes read.

C. Buildings & Grounds

1. Base-head end software upgrade by Havel - Havel techs came to the library Monday, January 16th to begin work on the project. They estimate the project will take around four weeks and the work will be done remotely.

D. Personnel

1. N/A

E. Technology

1. N/A

F. General Information

1. Diane is working on the 2022 Annual Library Report/
2. Becky is working on year-end 2022 tasks.
3. Jeanna and Cody are investigating a couple different possible integrated library systems.
4. Managers are planning staff training for February 20th. FOL is generously taking care of breakfast items for staff that morning.

VI. Old Business

1. N/A

VII. New Business

1. NMPL Service Animal Policy - Adjust the last part to "Misrepresentation of an animal as a service animal" and adjust "Bark excessively" to "excessive noise". Motion to approve with those two changes made by Eileen, seconded by Heather. All in favor.
2. Long Range Plan 2022 Synopsis - Summary of NMPLs accomplishments in 2022.

VIII. Questions & Comments from the Board - N/A

IX. Adjournment - Motion to adjourn at 7:23pm by Heather, second by Kathy. All in favor.

Next Board Meeting - February 16th, 2023 at 6:30pm in the Blocher Community Room

Approved by the Board on 2/16/2023

Signed:

Handwritten signatures of board members on lines. The signatures are: Heather Winger, Kevin D. Walter, Michael Leckrone, Eileen Sklar, Kathy Garber, and Tim Brauch.

Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/2023	2nd Term	School Board
Kathy Garber	6/30/2024	2nd Term	Town Council
Eileen Sklar-President	6/30/2024	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/2025	4th Term	School Board
Tim Brauch	8/25/2024	1 st Term	County Council
Vicki Smith-Vice President	6/30/2026	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/2024	2nd Term	Town Council