

North Manchester Public Library Board of Trustees

June 23rd @ 6:30pm in the Blocher Room

Present: Mike Leckrone, Eileen Sklar, Tim Brauch, Diane Randall, Heather Winger, Jeanna Hann, Kevin Walter, Kathy Garber, Vicki Smith

Absent:

I. Call to Order - Eileen called the meeting to order at 6:27pm

II. Adoption of Agenda - Move to approve by Kevin, seconded by Kathy.

III. Perusal and Approval of Reports

- A. Secretary Minutes - Adjustment to add Kevin as absent on the Meeting Minutes. Motion to approve by Kathy. Seconded by Vicki.
- B. Presentation of Claims & Financial Reports - Mike caught a typo on page 24. Heather motioned to approve as edited. Tim seconded.

IV. Director's report -

A. Friends of the Library

- a. The FOL Board met Tuesday June 14th.
- b. Updates were provided to the Board regarding the electronic message center project.
- c. Discussion was held regarding book pricing for the fall book sale.

B. Programs

- a. NMPL was thrilled to finally receive three Special Olympics Young Athletes Backpacks. The backpacks come with an array of equipment (scarves, ball, racquets), picture books, and tons of ideas for engaging children of all abilities in sport and physical activity! They have been added to the Sensory Kit 2 Go collection.
- b. Sarah reached out to a Wabash based company - Ford Meter Box - about sponsoring summer reading. They have come on board as a Silver sponsor, bringing our total SRP 2022 sponsorship to \$8000. This exceeds every year except 2021!
- c. As of June 13 (2 weeks in) 407 children have signed up for the summer reading program! (Last year's sign up for the entire summer was 415 kids). 203 showed up for the first big event - the ice cream, games, and Mrs. Kate concert sponsored by Kiwanis, Grands, Deming Lodge, and Eastern Star.
- d. NMPL has brought back the team competition aspect of summer reading - but with a twist! Children can spin for points for their team. The team with the most

points at the end of the summer will receive free ice cream coupons from Dairy Queen or free cookie coupons from Casey's (their choice). Children earn points by Attending (library programs for their age group), Giving Back (age appropriate volunteer tasks at the library, community pantry donations), Borrowing (bilingual, vision, Homeschool Resource, Sensory Kit, etc.).

- e. Adulting 101: This class received great feedback from both younger and older patrons. NMPL held 4 sessions covering How to Save Money, Ways to Improve your mental health, Basic Car Maintenance, and How to do Laundry. Each session there was a fill in the blank worksheet along with some multiple choice questions in regards to the specific topic we were discussing. Afterwards, there was a game to help incorporate what was learned. NMPL even had Therapy Dog Ace come and visit!
- f. May's Cookies and Canvas painted on wood for a change! The wood panels were donated by The Woodshed of Wabash.
- g. NMPL has had great sign up numbers for summer reading and adults and teens. This year, NMPL supported local businesses for the section prizes for the adults and teens. They can earn a \$5 gift card to either Healthy Hub, KenapocoMocha, Nordmann's Nook or Grand's. They can also earn a \$10 gas card to either Casey's, Hucks or Citgo (Manchester Trading Post). NMPL is seeing amazing numbers.
- h. NMPL had their Little Bookshop on Market Street (June 17th-18th). A grand total of 622 people were in attendance and \$729.20 was raised over the two days. For comparison, last year's Little Bookshop on Market Street made \$404! NMPL had Animal Grams come with a petting zoo on Friday and then Dusty the horse came on Saturday for rides.

C. Buildings & Grounds

- a. Six windows, three in the Children's Workroom and three in the Conference Room, were replaced Tuesday, June 14th.
- b. We had a chiller fail June 15th and 16th. Havel was called. A new monitor was attached to the outside equipment.

D. Personnel

- a. N/A

E. Technology

- a. HVAC software update is planned for late fall.

F. General Information

- a. Electronic Message Sign update.

- b. Vicki Smith reappointed for a fourth full term by the School Board.
- c. Diane attended a Director's Roundtable June 2nd at Marion Public Library.

V. Old Business - N/A

VI. New Business

1. Annual Board Meeting - Election of Board Officers. Motion to continue board officers as stated. Approved by Kevin; seconded by Heather.
2. Expired Patrons Criteria and Fine Cancellation Policy - Motion to approve by Vicki. Seconded by Kevin.
3. Diane presented NMPL Cooling & Warming Center Guidelines to the board. This policy confirms and sets guidelines for the NMPL building to serve as a Cooling & Warming Center in times of extreme weather.
4. Guidelines for Closing the Library Due to Temperature Extremes or HVAC Failure - Motion to add to the Emergency Policy. Approved by Kathy, seconded by Heather.



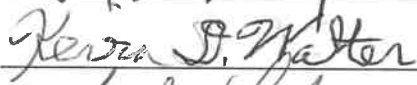

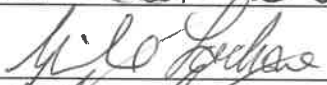

VII. Questions & Comments

VIII. Adjournment - Motion to adjourn by Heather 7:07pm. Second by Kathy.

Next Board Meeting - July 21st at 6:30pm in the Blocher Community Room

Approved by the Board on 7/21/22

Signed:

Mission Statement: The mission of the North Manchester Public Library is to provide materials, programs, and services necessary to meet the recreational and educational needs of the community in a comfortable and easily-accessible facility, which is a community center of activity and information.

Library Board Terms:

Heather Winger-Secretary	12/31/23	2nd Term	School Board
Kathy Garber	6/30/24	2nd Term	Town Council

Eileen Sklar-President	6/30/24	3rd Term	County Commissioners
Kevin Walter-Treasurer	6/30/25	4th Term	School Board
Tim Brauch	8/25/24	1 st Term	County Council
Vicki Smith-Vice President	6/30/26	5th (4th Full) Term	School Board
Michael Leckrone-Assistant Treasurer	6/30/24	2nd Term	Town Council